

# RESPONSIBILITY STATEMENT FOR SUPERVISORS OF A MARRIAGE AND FAMILY THERAPIST TRAINEE OR INTERN

1800 37A-523 (REV. 12/05)

BOARD OF BEHAVIORAL SCIENCES  
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*Title 16, California Code of Regulations Section 1833 & 1833.1 requires any qualified licensed mental health professional who assumes responsibility for providing supervision to those working toward a Marriage and Family Therapist license to complete and sign, under penalty of perjury, the following statement.*

Trainee's or Intern's Name	IMF Number
Supervisor's Name	

As the supervisor:

- 1) I am licensed in California and have been so licensed for at least two years prior to commencing this supervision.  
The license I hold is:

Marriage and Family Therapist.....

\_\_\_\_\_,  
License #\_\_\_\_\_,  
Issue Date

Licensed Clinical Social Worker.....

\_\_\_\_\_,  
License #\_\_\_\_\_,  
Issue Date

\*Psychologist.....

\_\_\_\_\_,  
License #\_\_\_\_\_,  
Issue Date

\*Physician certified in psychiatry by the .....

*American Board of Psychiatry and Neurology*

[Business and Professions Code Section 4980.40(f)]

\_\_\_\_\_,  
License #\_\_\_\_\_,  
Issue Date

I have had sufficient experience, training, and education in marriage and family therapy to competently practice marriage and family therapy in California and I will keep myself informed about developments in marriage and family therapy.

- 2) I have and maintain a current license in good standing and will immediately notify any intern or trainee under my supervision of any disciplinary action taken against my license, including revocation or suspension, even if stayed, probation terms, inactive license status, or lapse in licensure, that affects my ability or right to supervise.
- 3) I have practiced psychotherapy for at least two (2) years within the five (5) year period immediately preceding this supervision and I have averaged at least five (5) patient/client contact hours per week.
- 4) I have had sufficient experience, training, and education in the area of clinical supervision to competently supervise trainees or interns.
- 5) I have completed six (6) hours of supervision training or coursework within the two-year period immediately preceding this supervision, and must complete such coursework every two years while supervising. If I have not completed such training or coursework, I will complete a minimum of six (6) hours of supervision training or coursework within sixty (60) days of the commencement of this supervision, and every two years thereafter.
- 6) I know and understand the laws and regulations pertaining to both the supervision of trainees and interns and the experience required for licensure as a marriage and family therapist.
- 7) I shall ensure that the extent, kind, and quality of counseling performed is consistent with the education, training, and experience of the intern or trainee.

\* Psychologists and Physicians certified in psychiatry are not required to comply with #5.

- 8) I shall monitor and evaluate the extent, kind, and quality of counseling performed by the intern or trainee by direct observation, review of audio or video tapes of therapy, review of progress and process notes and other treatment records, or by any other means deemed appropriate.
- 9) I shall address with the intern or trainee the manner in which emergencies will be handled.
- 10) I agree not to provide supervision to a trainee unless the trainee is a volunteer or employed in a setting that meets all of the following: (A) lawfully and regularly provides mental health counseling or psychotherapy; (B) provides oversight to ensure that the trainee's work at the setting meets the experience and supervision requirements and is within the scope of practice for the profession as defined in Section 4980.02; (C) is not a private practice owned by a licensed marriage and family therapist, a licensed psychologist, a licensed clinical social worker, a licensed physician and surgeon, or a professional corporation of any of those licensed professions.
- 11) I agree not to provide supervision to an intern unless the intern is a volunteer or employed in a setting that meets both of the following: (A) lawfully and regularly provides mental health counseling or psychotherapy; (B) provides oversight to ensure that the intern's work at the setting meets the experience and supervision requirements and is within the scope of practice for the profession as defined in Section 4980.02.
- 12) If I am to provide supervision on a voluntary basis, a written agreement will be executed between myself and the organization in which the employer acknowledges that they are aware of the licensing requirements that must be met by the intern or trainee, they agree not to interfere with my legal and ethical obligations to ensure compliance with these requirements, and they agree to provide me with access to clinical records of the clients counseled by the intern or trainee.
- 13) I shall give at least (1) one week's written notice to any intern or trainee of my intent not to certify any further hours of experience for such person. If I have not provided such notice, I shall sign for hours of experience obtained in good faith where I actually provided the required supervision.
- 14) I shall obtain from any intern or trainee for which supervision will be provided, the name, address, and telephone number of the intern's or trainee's most recent supervisor and employer.
- 15) In any setting that is not a private practice, I shall evaluate the site(s) where an intern or trainee will be gaining hours of experience toward licensure and shall determine that: (1) the site(s) provides experience which is within the scope of marriage and family therapist; and (2) the experience is in compliance with the requirements set forth in Title 16, California Code of Regulations Sections 1833 & 1833.1.
- 16) Upon written request of the Board, I shall provide to the board any documentation which verifies my compliance with the requirements set forth in this section.

***I declare under penalty of perjury under the laws of the State of California that I have read and understand the foregoing and that I meet all criteria stated herein and that the information submitted on this form is true and correct.***

\_\_\_\_\_  
Printed Name of Qualified Supervisor

\_\_\_\_\_  
Signature of Qualified Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mailing Address:

\_\_\_\_\_  
Number and Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

Qualified Supervisor's Daytime Telephone Number: \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

**THE SUPERVISOR SHALL PROVIDE ANY INTERN OR TRAINEE BEING SUPERVISED WITH THE ORIGINAL OF THIS SIGNED STATEMENT PRIOR TO THE COMMENCEMENT OF ANY COUNSELING OR SUPERVISION.**